



COVID-19: BEST MANAGEMENT PRACTICES FOR RESPONSIBLE OUTFITTING OPERATIONS

INTRODUCTION

Businesses and organizations that are not covered by a Provincial Health Officer order may re-open or continue to operate but they are expected to adopt and implement sector safety plans as they are finalized.

GOABC has submitted a *Best Management Practices for Outfitting* document to government, providing assurances that outfitting businesses are able to operate safely. The comprehensive document is available to all members, while this two-pager is intended to distill the larger document down to its essential parts.

FIVE PRINCIPLES FOR EVERY SITUATION

The bedrock of the Best Practices document are the *Five Principles for Every Situation* as presented by Premier John Horgan in his address to the province on May 6th.

Five Principles for Every Situation				
Personal Hygiene:	Stay Home if You Are Sick:	Environmental Hygiene:	Safe Social Distancing:	Physical Modification:
<ul style="list-style-type: none"> • Frequent handwashing • Cough or sneeze into your sleeve • Wear a non-medical mask • No handshaking 	<ul style="list-style-type: none"> • Routine daily screening • Anyone with any symptoms must stay away from others • Returning travellers must self-isolate 	<ul style="list-style-type: none"> • More frequent cleaning • Enhance surface sanitation in high touch areas • Touch-less technology 	<ul style="list-style-type: none"> • Meet with small numbers of people • Maintain distance between you and people • Size of room: the bigger the better • Outdoor over indoor 	<ul style="list-style-type: none"> • Spacing within rooms or in transit • Room design • Plexiglass barriers • Movement of people within spaces

THE BASICS

Personal Hygiene

- Wash hands with soap and water for at least 20 seconds before and frequently during shift, before eating or drinking, after touching shared items, after using the washroom, after touching common items, and at the end of shift. Remove jewelry while washing.
- If soap and water are not available, use an approved alcohol-based hand sanitizer.
- Avoid touching eyes, nose, or mouth with unwashed hands or when wearing gloves.

- Always carry at least one pair of gloves, for any time you need to touch a surface that has not been cleaned, and cleaning is not possible at that time.
- Cover mouth and nose with a tissue when coughing or sneezing, then throw the tissue in the trash and wash hands. Or, sneeze/cough into elbow.
- No handshaking or high fiving. Smile, wave, etc. instead.

Stay Home if You Are Sick

- Do not work if you are sick - period. Do not allow staff to work if they are sick. If you work when you are sick, you are not a hero – you are a villain.
- Clients are not to leave home if they are sick. They are not to be allowed into camp if they are sick.
- Anyone with symptoms is to immediately self-isolate and call 8-1-1; or 9-1-1 if they are in medical distress.
- Staff and clients are to remain at camp in quarantine if they are sick and unable to make it home without stopping.

Environmental Hygiene

- Clean and disinfect frequently-touched objects, vehicles, and workstation surfaces frequently.
- Ensure you are using the right disinfecting and sanitizing products for the location/device.
- All camps should maintain a stock of infection control supplies to deal with suspected and/or confirmed cases. This should include hand washing supplies and hand cleaning gels; appropriate cleaning supplies; masks; and, disposable gloves.

Physical Distancing

- Keep a minimum distance of at least 2 metres (6 feet) from staff and clients.
- Where physical distancing is not practical (i.e. in a vehicle or aircraft) masks should be worn by all individuals. Always carry a mask.
- Employee Working Groups can be created when physical distancing between workers is not practical for extended periods of time. These groups can be thought of like a family unit where close contact only occurs within this defined group.
- Special care should be taken to avoid all client contact with local communities.
- Only one delegate from camp is to go to town for supplies/retrieve clients.

Physical Modification

- Audit facilities and make adjustments to ensure physical distancing guidelines can be achieved.
- May require spacing adjustments to common spaces, the way food is served, the arrangement of sleeping areas, spike camp configuration, etc.

For more information and resources please refer to GOABC's document, *COVID-19: Best Management Practices for Responsible Outfitting Operations*.